

Monthly Federal Training Conference Call Notes

The Monthly Federal Training Conference Call was conducted on June 4, 2002 from 1:00 to 2:00 PM (EDT). The following participants were on the call:

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| Ø Ann Capps (WAPA) | Ø Pam Lewis (BPA) |
| Ø Belinda Thompson (OR) | Ø Regenia Griswold (CH) |
| Ø Bruce Murray (ME-52) | Ø Roni Parham (EH) |
| Ø Carol Henning (ID) | Ø Sandra Jackson (PI) |
| Ø Carol Ingram (OAK) | Ø Sharon Pollock (RW) |
| Ø Deborah Manning (NV) | Ø Tom Welch (RF) |
| Ø Dick Devine (AL) | Ø Jerome Butler, Bob Joyce, Tanya Lockett, Cheri Dent, Dottie VanSteinburg, Gretel Pinkney, Jackie Jones-Peters, Wanda Jones, Becky Arndt, Karyn Collins, and Margo Mark (ME-51) |
| Ø Eric Adams (SR) | |
| Ø Ernestine Davis (GC) | |
| Ø Kristina Shockley (OH) | |
| Ø Mike Gilmore (NA) | |

The following summarizes the major issues and actions from the call:

- Former members of the TDMC Executive Board were being asked to serve on a TDMC Executive Committee
- Technical Leadership Development Program and Technical Intern Program will be replaced by Career Intern Program in the end of FY 2003
- Steve Young is detailed, effective June 3rd, to the assignment of interim Director of the Headquarters Employee Work Life Center

- Online Learning Center
 - ❖ The video on Occupant Emergency Plan Training for HQ employees is up and running
 - ❖ Will send out decisions made at the 1st quarterly OLC Configuration Management & Quality Control Board Meeting
 - ❖ Will send out the updated course catalogs
 - ❖ Currently evaluating performance measures for the return investment
 - ❖ Estimated 3% escalation on next year's OLC fixed costs

- Presidential Initiative – Competitive Sourcing (A-76) Updates
 - ❖ FAIR FY 2001 coding used to identify the positions was inaccurate
 - ❖ Redefining the positions that might be included in HR study

➤ DOE HR Forum (week of May 20th)

- ❖ The HR Forum was held in Nashville, TN and co-hosted by the Oak Ridge Operations Office.
- ❖ About 125 HR managers and professionals DOE-wide attended the 3-day forum
- ❖ The theme: Human Capital Management – A Business Imperative
- ❖ The HCM in DOE has successfully progressed from a concept, as reflected in the 2001 HR Forum to actions with achievable targets that will enhance DOE's ability to achieve its program goals.
- ❖ There were three sets of information-sharing sessions featured – each addressed aspects of Human Capital Management. Those were:
 - ☆ Acquiring and Utilizing Human Resources
 - ☆ Developing leaders and planning for succession planning
 - ☆ Applying Human Capital Concepts at the local level

➤ Albuquerque Training Conference (8/20-22)

- ❖ The Training Conference Web Site is now up and running for registering for the conference and obtaining general conference information.
- ❖ The link for the site is: <http://www.doeal.gov/qtd/internet/trn-conf/tc-home.htm>
- ❖ The agenda is expecting to be finalized by mid-June.
- ❖ Please submit your registration and make your hotel reservations as soon as possible.
- ❖ The deadline for registrations (Federal) and hotel registration is July 12th.
- ❖ A training managers' meeting is scheduled on 8/19 from 5:30 – 6:30pm prior to the conference.
- ❖ Planning to schedule all presentations on 8/20 and workshops on 8/21-22
- ❖ Award recognition will be consistent with last year's arrangement, please plan ahead.

➤ DOE Mentoring Program

- ❖ As of June 4, 170 mentors and 270 protégés have submitted applications
- ❖ Currently working on matching and pairing process
- ❖ Half-day orientation sessions are scheduled on June 25th and 26th for the HQ participants
- ❖ Will send out video tapes from April's informational briefing
- ❖ Employees who have been through the SES program are the potential mentors

➤ CHRIS

- ❖ Testing for SIT was the week of June 17th, there were no unanticipated outcomes.
- ❖ Initiated course evaluation team which will provide recommendations to the training community.
- ❖ Full list of updates available in bulletins at CHRIS website.
- ❖ Full CHRIS Training Manual is available at the CHRIS website
- ❖ Manage competency telecon schedule and the points of contact list will be posted on the CHRIS website

➤ Senior Executive Service Candidate Development Program (SESCDP)

- ❖ Application packages must be received by USDA by June 21st (can be hand delivered)
- ❖ Laying out key points throughout the program
- ❖ Will send out brochures and guidelines as soon as possible
- ❖ Supervisory recommendation can be chosen from any level supervisors, level of supervisory assessment won't make a difference
- ❖ Additional information will be posted on the training website

➤ Paying for Professional Licenses

- ❖ Met with Office of Personnel Management
- ❖ Office of General Council joined the workgroup to develop the Q & A
- ❖ Currently checking legal and technical issues

Next Conference Call – July 2, 2002, Call-in # (301) 903-9196