

## Monthly Federal Training Conference Call Notes

The Monthly Federal Training Conference Call was conducted on July 2, 2002 from 1:00 to 1:50 PM (EDT). The following participants were on the call:

- |                            |   |
|----------------------------|---|
| Ø Ann Capps (WAPA)         | Ø Patti Dockery (ORO)   |
| Ø Deborah Manning (NV)     | Ø Regenia Griswold (CH)   |
| Ø Diana Rose (OAK)         | Ø Sharon Pollock (RW)   |
| Ø Dick Devine (AL)         | Ø Sheila Frizzell (SC)  |
| Ø Dawn Tolley (FE)         | Ø Tammy James (SPRO)  |
| Ø Elisabeth Erickson (BPA) | Ø Jerome Butler, Bob Joyce, Tanya Lockett, Jeanne Williams, Dottie VanSteinburg, Gretel Pinkney, Jackie Jones-Peters, Wanda Jones, Jackie Brown, JoAnne Whitman, and Margo Mark (ME-51) |
| Ø Kristina Shockley (OH)   |   |
| Ø Mike Gilmore (NA)        |   |
| Ø Pam Lewis (BPA)          |   |

### The following summarizes the major issues and actions from the call:

- Will schedule a conference call to update the training community on Competitive Sourcing (A-76) in mid-June
- Invited 11 TDMC executive committee members to attend the Albuquerque Training Conference
- Asked 4 of the TDMC executive committee members to serve on a panel
  
- Albuquerque Training Conference (8/19-22)
  - ❖ Please take time to complete the award nomination applications for the people in your organization who deserve training awards.
  - ❖ Conference agenda is now available online
  - ❖ The link for the site is: <http://www.doeal.gov/qtd/internet/trn-conf/tc-home.htm>
  - ❖ As of June 28, 54 federal employees have registered through the conference web site.
  - ❖ The deadline for registrations (Federal) and hotel registration is July 12<sup>th</sup>.
  - ❖ The Leadership Transition Program participants have been invited to the conference.
  
- CHRIS
  - ❖ Please submit the implementation dates for training workflow
  - ❖ Small scale modifications on workflow in July
  - ❖ CHRIS and OLC interface is still under security issues

➤ Career Intern Program (CIP)

- ❖ The CIP has commitments for a total of 16 participants: seven from Fossil Energy, and nine from Albuquerque Operations Office.
- ❖ Tentative dates for the Kickoff Week are September 19 – 27, 2002 and will include three training courses over a period of six days. The training courses are:
  - ☆ Teambuilding Workshop
  - ☆ Executive Overview of DOE Acquisition Management
  - ☆ The Changing Dimensions in DOE
- ❖ An announcement has gone out to our Departmental Training Contacts to solicit alternate dates for the Kickoff/training.
- ❖ A kickoff itinerary is being drafted.
- ❖ Distribution of copies of the CIP Guide is taking place; the Guide is also available online at [www.ma.mbe.doe.gov/pers/Cip/Cipguide.pdf](http://www.ma.mbe.doe.gov/pers/Cip/Cipguide.pdf).

➤ Online Learning Center

- ❖ Currently developing an e-learning workshop for the DOE Training Conference in Albuquerque
- ❖ Will send out an online survey to help prepare for the workshop

➤ DOE Mentoring Program

- ❖ Completed 4 half-day sessions of first phase training on June 25 – 26
- ❖ Most effective if the participants attend the specified training sessions designed for the pairs
- ❖ Will have additional orientation sessions for the pairs
- ❖ Second phase training will be focusing on Mentoring Applications “Implementing The Mentoring Process” (Mentoring Action Plan and Mentoring Agreement)
- ❖ A conference call for the Mentoring Program Managers is scheduled on July 11

