

MEMORANDUM FOR: TRAINING AND DEVELOPMENT MANAGEMENT COUNCIL

FROM: JEROME BUTLER
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DEVELOPMENT

SUBJECT: TDMC ACTION ITEMS FOR FY 2001 AND FY 2002

As we continue to work on the Deputy Secretary's short-term Human Capital Management Initiatives, I want to take a moment to reflect on the FY 2001 TDMC actions and close out those that we have completed (see attachment). Those actions that we carry over and the training-related Human Capital Management (HCM) Initiatives will be our focus for FY 2002.

The FY 2001 Carry-Over Actions are:

- Goal 2 - Continue to standardize DOE courses
- Goal 3 - Draft Validated Course Catalog Process Guide to be distributed for TDMC approval
- Goal 4 - Draft Guide on Sharing Web-Based Training is under review by CIO and is to be issued as a living document
- Goal 7 - Contract requirements imposed by all DOE directives are currently under review, including DOE Order 350, Contractor Human Resource Management Programs. Contractor training efficiencies are dependent upon issuance of this directive

The HCM Initiatives are:

- DOE Mentoring Program
- DOE Career Intern Program
- Leadership Development Initiative (formerly SES CDP)
- SES Performance Management System Training
- DOE Succession Planning Model

The TDMC is a primary stakeholder in these initiatives; we will continue to share our progress reports with you and to update your representatives during our monthly conference calls. Once these initiatives are fully developed, we will be calling on you to assist with their implementation throughout the Department.

We will schedule a meeting later in the year to discuss emerging issues and the implementation of the new programs.

Attachment